

**ROCKDALE CITY COUNCIL  
SPECIAL MEETING**

**Present:**

**Councilmembers:**

Brett Boren, Mayor  
Kyle Walker  
Lin Perry, Mayor Pro-Tem  
Scott Starnes  
Brad Caffey  
Esme Ruelas-Olivares  
Denise Wallace

**City Staff:**

Barbara Holly, City Manager  
Terry Blanchard, City Secretary  
Roxanne Proudley, Finance Director  
Ben Blanchard, Planning Technician  
Jerry Meadors, Chief of Police  
Jerald Brunson, Public Works Director  
Jerry Waggoner, Municipal Court Judge  
Michelle Lehmkuhl, City Attorney

**Call to Order and announce a Quorum is Present**

With a quorum of the Council members present, the Special Meeting of the Rockdale City Council was called to order by Mayor Boren at 5:32 p.m., June 21, 2022, at City Hall, 505 W. Cameron Ave, Rockdale, Texas

**Pledge of Allegiance**

- 4A. Consider and take any necessary action on the award of an RFP for grant management services for the Fire, Ambulance and Services Truck (FAST) Fund Grant through the Texas Department of Agriculture**

**MOTION:** Upon a motion made by Councilmember Ruelas-Olivares and a second by Councilmember Perry, the Council voted six (6) for and none (0) opposed to award bid to Traylor & Associates. Motion carried.

- 5A. Receive orientation and training concerning Charter provisions, the authority of the City Council, Open Meetings Act, Public Information Act, Conflicts of Interest, Council Rules and Procedures, Code of Conduct and Ethics Policy, and other areas as deemed appropriate**

Michelle Lehmkuhl gave a brief training for Council. She has been the City Attorney since 2009. Explained about Home Rule and Council-Manager form of government. Stated that Council sets policy and the City Manager is tasked with implementing the policies in daily functions. Informed Council that they may only act as a "governing body" and may not act on City business as individuals. Discussed the Open Meetings Act, Public Information Act, executive sessions, and conflicts of interest. Briefly discussed walking quorums. Reminded Council to never Reply All on emails. Councilmember Caffey asked about the possibility of livestreaming Council meetings. Mayor Boren reviewed the Code of Conduct and dress code for Council. Briefly discussed Citizen Communications and the Council's role in the agenda process. Councilmember Perry stated that it is important for Council to show respect for each other. It is acceptable to agree to disagree.

Neil Wettstein asked to speak. He stated that he drove past RFCU last Saturday around 10 AM and noticed that their sprinkler system was on full blast. He did not think this presented a favorable impression to visitors passing by. City manager Holly stated that she will follow up with Mr. Wettstein.


- 5B. Conduct a tour of Rockdale to view City assets, including water treatment plant, wastewater treatment plant, wells, parks, streets, airport, etc.**

Bus tour began at 6:15 p.m. and returned to City Hall at 7:40 p.m.

Adjourned at 7:40 p.m.

These minutes approved on the 11<sup>th</sup> day of July 2022.

**ATTEST:**

  
Terry Blanchard, TRMC  
City Secretary

**APPROVED:**

  
Brett M. Boren, Mayor