

City of Rockdale

Adopt-A-Park Program



The City of Rockdale has several area parks that assist in providing an enhanced quality of life for the Rockdale community and residents. Each park within the parks system has its own unique quality, providing amenities such as picnic areas, BBQ grills, sports fields, and playgrounds. While not every park has these specific amenities, all offer the opportunity for family friendly activities. It takes continuous attention and care for park facilities to remain at the high quality our residents desire and expect.

The City of Rockdale Parks Board encourages organizations, civic clubs, neighborhoods, families, businesses, and individuals to work together to create, enhance, and preserve the City of Rockdale parks system. The quality of the City's facilities and recreational opportunities require vigilance, a great staff, and dedicated volunteers devoted to parks and recreation.

By donating your time, resources, skills and special care, you and/or your group can take pride in a beautiful community...Rockdale.



City of Rockdale

Post Office Box 586
505 West Cameron Avenue
Rockdale, Texas 76567

Phone: 512-446-2511
Fax: 512-446-6258

www.rockdalecityhall.com

Lend a hand in YOUR Community!

How it works:

- ◇ The first step is to enlist your group! Find members of your organization, business, friends, family, or club who are committed to Rockdale parks
- ◇ Locate a park that your group would like to adopt
- ◇ Choose a contact person who will be a liaison between the City and the group
- ◇ Turn in the group application along with volunteer applications from each individual
- ◇ After completion of the first work day, the City of Rockdale will acknowledge the group with a sign that states the name of the group and a certificate of appreciation will be awarded at the end of the commitment term

Opportunities in the City parks:

- ◇ If the volunteer group wishes to perform duties other than the minimum requirements and has the funds and equipment to do so, a request must be made to the City at least 30 days prior to scheduling the work. Other duties may include, but are not limited to:
 - ◇ Landscaping in the park such as planting flowers and trees
 - ◇ Possibly erecting additional equipment in the park
 - ◇ Other capital improvement projects
- ◇ Groups may choose to adopt a park longer than a single year

The Parks Board commits to:

- ◇ Issue an agreement to the adoptive group to perform the work approved upon receipt of the group application and individual volunteer forms
- ◇ Conduct a meeting with the volunteer group to discuss safety procedures before the first scheduled cleanup date
- ◇ Maintain a working, supportive relationship with the group to provide information and support
- ◇ Evaluate and consider proposals made by the volunteer group for work beyond the minimal requirement
- ◇ Place a sign in the designated park, after the first work day has been completed, that gives recognition to the group for their service

Adopt-A-Park group commits to:

- ◇ A minimum of one year of service, with at least one work day scheduled during the year
- ◇ Submit work date(s) before performing any tasks in your park
- ◇ Submit a volunteer application from each member of the group to City Hall
- ◇ Complete the minimum requirement of trash and debris pick up
- ◇ Provide own equipment to perform tasks
- ◇ After completion of each work date, turn in a report of hours, work description and any financial contributions made by the following Monday
- ◇ Inform the City of Rockdale of any maintenance related issues that need to be addressed at a park or park area

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City of Rockdale

Adopt-A-Park Program

Adopt-A-Park Participant (Group): _____

Group Contact's Name: _____

Daytime Phone: _____ Cell Phone: _____

E-mail address: _____

Alternate Contact Name: _____

Alternate Phone: _____ Alternate E-mail: _____

What park are you interested in adopting? *(Please note that scheduling of a special event in the park may require a separate permit.)*

Please write the tentative volunteer dates for your group:

1. _____ 4. _____

2. _____ 5. _____

3. _____ 6. _____

Please submit applications to the City of Rockdale at
Post Office Box 586 ❖ Rockdale, Texas 76567 ❖ Fax 512-446-6258

Available Parks for Adoption

Fair Park.....Mill Street

Moultry ParkBaxter Street

Rockdale Softball Field.....South Beverly Drive

Sumuel Park.....MLK & East 3rd

Veteran's Memorial Park.....Murray Avenue

Wolf Park.....Milam & Main Street

*Groups may choose to adopt a section of a larger park,
such as a sports field or playground*



End of Work Day Form



Name of group: _____

Date work was completed: _____

Description of work completed: _____

Any financial contribution made (i.e. anything purchased for the beautification of the park—flowers, plants, etc.)

Notice of any maintenance issues: _____



City of Rockdale Adopt-A-Park Volunteer Form

Today's Date: _____

Name: _____
(First) (Middle Initial) (Last)

Date of Birth: _____ Gender: Male Female

Street Address: _____ City/State/Zip: _____

Home Phone #: _____ Cell Phone #: _____

E-mail Address: _____

In Case of Emergency, Contact:

Name: _____ Phone #: _____

Relationship to Volunteer: _____

Area(s) of interest:

- Sports
- Special Events
- Youth Program/Events
- 55 Up
- Library
- Other (explain): _____

Days/Times available:

- Weekdays: Morning Afternoon Evening
- Weekends: Morning Afternoon Evening

As a volunteer, I agree:

- ◇ To accept the guidance and decisions of the staff
- ◇ To observe all staff rules and the City of Rockdale policies and procedures
- ◇ To recognize the function of paid staff, maintain smooth working relationships, and stay within the bounds of volunteer responsibilities
- ◇ To complete assignments to the best of my ability
- ◇ To wear appropriate clothing, as guided by staff. This may include name badges, specific attire, costumes, etc
- ◇ To report on time, as scheduled and check-in with staff upon arrival to work
- ◇ To sign in and out, insuring that my volunteer time has been verified and accounted for
- ◇ To inform staff if unable to keep agreed schedule
- ◇ To act courteously to patrons and employees, positively representing the City of Rockdale
- ◇ To maintain the dignity and integrity of the City of Rockdale with the public and patron confidentiality
- ◇ To a background check by the City of Rockdale

Applicant's Certification and Agreement

I hereby certify that the facts set forth in this initial application are true and complete to the best of my knowledge. I understand that discovery or falsification of any statement or significant omission of fact may prevent me from obtaining a volunteer position or may subject me to immediate dismissal from that position. I authorize the City of Rockdale to conduct a background check to verify all data given in this application. I further agree to hold the City of Rockdale harmless of any and all liabilities associated with my volunteering of services to the City of Rockdale.

I have carefully read and understand the above statement.

Printed Name: _____

Applicant Signature: _____ Date: _____

If participant is a minor,

Parent/Guardian Signature: _____ Date: _____

